NOTICE INVITING TENDER (NIT)

GOVERNMENT ENGINEERING COLLEGE, PALAMU
Daltonganj, Palamu, Jharkhand – 822118

Date: 07/11/2026

Notice Inviting Tender for Supply of Stationery Items

Sealed tenders are hereby invited from reputed and eligible suppliers/vendors for the supply of various stationery items required for Government Engineering College, Palamu, as per the item-wise list and specifications enclosed with this notice.

The interested suppliers/vendors are requested to submit their quotations along with the required documents in accordance with the terms and conditions specified in the Additional Terms and Conditions (ATC).

1. Details of Tender

Particulars	***Details***
Name of Work	Supply of Stationery Items
Procuring Institution	Government Engineering College, Palamu
Tendering Authority	Principal, GEC Palamu
Last Date of Submission	23/11/2026
Time of Submission	10 AM to 5 PM (on all working days)
Place of Submission	Office of Purchase Section, GEC Palamu
Date of Opening	25/11/2026 (11.30 AM)
Contact Office	Purchase Section, GEC Palamu

2. Additional term and Condition

1. The rates quoted by the bidder shall be inclusive of all applicable taxes, transportation, loading, unloading and other incidental charges.
2. The bidder must quote rates against each item mentioned in the enclosed stationery item list.
3. Item Sr. No 20 (Woolen / khadi shawl) and Item no. 29 (Momento), before bidding Vendor/Bidder can discuss the design and Quality for the items with respective Intending officer (Store officer) if required.
4. Bidder/ Vendor must submit Scanned copy of **GST registration.**
5. Bidder/ Vendor must submit Scanned copy of Self-attested **PAN Card or Aadhaar Card** for individuals/firms.
6. The supplied materials must strictly conform to the specifications and quality standards mentioned in the item list.
7. The successful bidder shall be responsible for the timely supply of all approved items at the college premises.
8. The College reserves the right to accept or reject any or all tenders, either in full or in part, without assigning any reason thereof.

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9. All bidders are required to comply with the terms and conditions mentioned in the ATC.
10. Incomplete tenders or tenders not complying with the prescribed terms and conditions may be rejected.
11. Only **Jharkhand state registered Bidder/Vendor** is allowed to participate in Bidding Process.

Interested and eligible suppliers are advised to carefully read the item list and ATC before submitting their bids.

Enclosures:

1. Annexure-I: List of Stationery Items.

7/11/26

Prof. Incharge (Purchase)
Government Engineering College, Palamu
Daltonganj, Palamu, Jharkhand

07.11.26

Copy to:

1. Notice Board, Government Engineering College, Palamu.
2. College Website, for publication.
3. Notice Board, District Account Office, Palamu
4. Office Copy.

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ANNX – I

Government Engineering College Pala

List of items to be purchased for Offices

Sl. No.	Item	Specification	Quantity
1	Pen	(Blue+Black & Red)	Blue-50, Black-25 & Red-25
2	Small Stapler	Kangaro No. 10	30 No.
3	Pin (Small Stapler)	Kangaro No. 10	Two Box (Pack of 20)
4	Attendance Register (For Student)	Printed Government Engineering College Palamu with Logo	100
5	Whitener Pen		20
6	Permanent Marker (CD-DVD)		30
7	White Board Marker Ink	Blue+Black+Red	60Pcs+20Pcs+20Pcs
8	Single hole punching machine	Kangaro	35
9	Double hole punching machine	Kangaro DP-600	30
10	Duster woollen		30 Pcs.
11	Envelope (Plastic laminated) A4 Size	Plastic coated	150
12	Envelope (Plastic laminated) 3x10"	Plastic laminated	250
13	Envelope (Plastic Coded) 4x12"	Plastic laminated	300 Pcs.
14	Fevi-stick		50 Pcs.
15	Cello Tape	½", 1" & 2"	20 no. each
16	Notice Board Pin (Thumb Pin)		10 Packet (Pack of 50)
17	Paper Weight		50 Pcs
18	Steel Scale	Ruler 30 Cm	20
19	Tray	Fiber	08
20	Woolen/Khadi (Showl)	45" X 90"	30
21	Room Freshener	126g/220ml (Rose Garden)	12
22	Coiln	250 ml	12
23	Mosquito Killer Machine with liquid	Machine + 1 Refill (45ml)	25
24	Scissor .	Stainless Steel	10
25	White Board Duster		75
26	Green Board Duster		25
27	Whit Board	(3x2)	3
28	Whit Board	(6x4)	20
29	Momento	Wooden Momento Trophy with Golden Foil Design Printed with Birsa Munda, Nilamber Pitamber, Palamu Kila, Betla Park	100

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